

PLANNING BOARD MEETING
Tuesday July 5, 2011
Stow Town Building

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.	7:35	Tom DePersio Concept plan for 3-lot Subdivision, 370 Hudson Road
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Discussion/Action Items

7.		Arbor Glen <ul style="list-style-type: none"> Request to release Hudson Road bond Request to release Arbor Glen Bond Public Access Easement Request for letter to Home Owners' Association indicating trail is acceptable
8.		Hammerhead Lot Special Permit Decision <ul style="list-style-type: none"> Homestead Lane
9.		Site Plan Approval Decision <ul style="list-style-type: none"> Town Building Parking Lot expansion
10.		Lower Village Common <ul style="list-style-type: none"> Memo from K Kelleher and P Moseley re: Bench Donation
11.		Wildlife Woods <ul style="list-style-type: none"> Request from Residents for permission to mow grass
12.		Taylor Road PCD <ul style="list-style-type: none"> Review Conservation Restriction and Homeowners Association Docs
13.	10 P.M.	Adjournment

CORRESPONDENCE

06/07/11 MAGIC Consortium for Sustainable Communities- Request for Project Ideas
06/07/11 DLTA Grant Application
06/08/11 DHCD Housing Production Plan Approved
06/09/11 MAPD Case Law Update
06/15/11 Certificate of Consistence with Consolidated Plan Plantation Apartments II
06/15/11 Email from Town Clerk to Karen Kelleher RE: Public Service Journalism
06/16/11 Email from Karen Kelleher to Conservation Commission RE: Taylor Road
06/16/11 Email from Karen Kelleher to Conservation Commission RE: Derby Woods Trails
06/21/11 Application for Clearance Prior to Issuance of a Building Permit
06/28/11 Email from MassPlanners List Serve RE: DHCD Peer-to-Peer Program Grants Available

TOWN BOARDS AND COMMITTEES

06/04/11 Conservation Commission Notice of Public Hearing 222 Barton Road
06/13/11 Conservation Commission Order of Conditions 117 Great Road
06/13/11 Conservation Commission Order of Conditions 11 Hale Road
06/13/11 Conservation Commission Order of Conditions 77 Hudson Road
06/14/11 Building Department Certificate of Occupancy 19 Sylvan Drive
06/22/11 Conservation Commission Determination of Applicability 380 Great Road
06/22/11 Conservation Commission Order of Conditions 169 South Acton Road
06/22/11 Conservation Commission Determination of Applicability 24 Kirkland Drive

Posted: June 30, 2011

AREA TOWN BOARDS

06/03/11 Acton Selectmen Notice of Decision Site Plan Special Permit
06/08/11 Harvard ZBA Notice of Public Hearing Accessory Apartment
06/16/11 Bolton Planning Board Notice of Public Hearing Special Permits
06/17/11 Acton ZBA Notice of Public Hearing (s)
06/22/11 Hudson ZBA Notice of Public Hearing
06/22/11 Sudbury ZBA Notice of Public Hearing (s)
06/28/11 Acton Planning Board Notice of Public Hearing
06/28/11 Sudbury ZBA Notice of Public Hearing

PUBLICATIONS

06/03/11 Zoning Practice One-District Zoning
06/06/11 The Beacon June 2011 Issue
06/20/11 Baystate Roads Program
06/22/11 ArcUser Summer 2011 Issue
06/27/11 Government Matters Summer 2011 Issue

LOOKING AHEAD

07/07/11 MAGIC Meeting 7-9PM Acton Town Hall Room #204
07/12/11 Planning Board Meeting (*Ernie on Vacation*)

- Floodplain and Wetlands Map Update
- Review CW Fuel Special Permit
- Linear Retail Pylon Sign – review and comment to Linear Retail
- Planning Board Goals

07/19/11 **Planning Board Working Meeting**

- Solar Bylaw

08/02/11 Planning Board Meeting

- Linear Retail – Pylon Signs

08/09/11 Planning Board Meeting
08/16/11 Planning Board Working Meeting

<i>Task</i>	<i>Priority</i>	<u><i>Long Median ShortTerm</i></u>	<u><i>Timeline to begin</i></u>	<u><i>PB Member(s)</i></u>
Zoning Compliance • Establish Standard Process	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S		Kathleen Lori
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L	Ongoing	

Special Permit Review

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point